

## **Credentialing Process for 2012 House of Delegates**

### Delegate Credentialing

- 1) Must be appointed as a delegate or alternate delegate on or before Friday, June 1, 2012.
- 2) During the posted credentialing hours, delegates must present some form of identification and sign in.
- 3) Upon signing in the delegate will receive his or her credentials to include:
  - a. Voting card
  - b. All items up for a vote:
    - i. Candidate backgrounds
    - ii. Bylaw amendments
    - iii. Any other item identified by NAHU's bylaws
- 4) To vote in the House of Delegates all credentialed delegates must present their signed HOD voting card.

### Alternate Credentialing

- 1) If the alternate delegate is replacing an already credentialed delegate,
  - a) The credentialed delegate's voting card must be in hand and turned in, returning the unavailable delegate's credentials.
  - b) The Regional Vice President must be present to sign off on the credentialing at the time the alternate delegate is being credentialed in order to certify the process.
  - c) It is the responsibility of the chapter to coordinate the receipt of the leaving delegate's voting card, the availability of the Regional Vice President and the credentialing hours.
- 2) For an alternate delegate to get credentialed instead of a no-show delegate:
  - a) The Regional Vice President must be present to sign off on the credentialing at the time the alternate delegate is being credentialed in order to certify the process.
  - b) It is the responsibility of the chapter to coordinate the receipt of the leaving delegate, the availability of the Regional Vice President and the credentialing hours.