



NAHU 2008 Annual Convention

Headquarters Hotel: **Marriott New York Marquis**
1535 Broadway
New York, NY 10036
Phone: 212-398-1900

Check-in time is 4:00 p.m. and check-out time is 12:00 noon. The Marriott Marquis has earned the Mobil Three-Star Rating. Each room is equipped with hairdryer, iron and ironing board; and coffeemaker. In-room wireless high-speed internet is available for a fee. The hotel also has an exercise room that is complimentary for guests. Visit the hotel's website <http://www.marriott.com/hotels/travel/nycmq-new-york-marriott-marquis> for more information. Our room block at the Marriott is sold out.

Overflow Hotel: **Millennium Broadway**
145 West 44th Street
New York, NY 10036
Phone: 212-768-4400

Check-in time is 4:00 p.m. and check-out time is noon. Please visit the hotel's website <http://www.millenniumhotels.com/millenniumnewyork/index.html> for more information.

Ground Transportation

http://www.nahu.org/meetings/annual/2009/Convention_tRAVEL.pdf

Marriott Elevators

The Marriott has new high-speed elevators. The elevators at the Marquis operate on the same system as those at the JW Marriott in Washington, D.C., the home of Capitol Conference. You will need to punch in the number of your floor on the keypad in the elevator area. You will then be directed to the appropriate elevator. The check-in area is on the 8th floor of the hotel.

Important Agenda Changes:

Please note that Sunday's General Session starts promptly at **8:00 a.m.** The First Timer's Meeting will be held at **7:30**. **Continental Breakfast will not be provided on Sunday or Monday. Coffee will be available.** Please plan accordingly.

Attire: *Business attire* is appropriate for most Convention activities. As a reminder, meeting room temperatures and personal comfort levels vary widely. You may wish to bring a sweater or jacket. The Gordon Memorial Award Dinner is black-tie optional.

Green Initiative:

As part of NAHU's Green Initiative, we will not have handouts available on-site for education session attendees. All of the session handouts we have currently received can be found by visiting our website. If you expect that you will want to refer to course materials on-site, please print your own copy at your home or office and bring it with you to the session.

Children: NAHU invites all members to bring their families to the convention; there is much to see and do for everyone. However, as a courtesy to other attendees, children under 17 must be accompanied by an adult in the exhibit hall and during all NAHU functions. The guest registration fee is \$200 (\$50 for children under the age of 17). The children's registration fee does not include the Awards Breakfast or Gordon Memorial Award Dinner

Registration and Delegate Credentialing:

The NAHU registration desk will be on the 6th floor of the hotel. Credentialing will be on the 5th floor.

	Registration	Delegate Credentialing
Saturday, June 27	2:00 p.m. – 5:00 p.m.	2:00 p.m. – 5:00 p.m.
Sunday, June 28	7:30 a.m. – 6:00 p.m.	11:00 a.m. – 1:15 p.m.
Monday, June 29	7:30 a.m. – 2:00 p.m.	12:15 p.m. – 1:15 p.m.
Tuesday, June 30	7:00 a.m. – 1:30 p.m.	11:30 a.m. – 1:30 p.m.

Gordon Memorial Award Dinner – Tuesday, June 30

When you pick up your on-site registration materials in New York, you will be given a voucher for the Gordon Memorial Award Dinner. Vouchers **must** be exchanged for tickets by **Monday, June 29 at 10:00 a.m.** If you do not exchange your voucher for a ticket by that time, we cannot guarantee that there will be a meal for you. Tickets will be issued for assigned tables. If you wish to set up a full table for 10, you will need to exchange your vouchers as a group, or have one person collect your group's 10 vouchers and exchange them for tickets at the same table. You may wish to do this during your regional meetings on Sunday. **Admission to the Gordon Memorial Award Dinner will be by ticket only.**

When you exchange your voucher, please indicate if you have **any food allergies, such as shellfish, nuts and dairy products.** Special meal requirements reflect special needs and *not* personal preferences. Special meal requirements must be confirmed on-site when you select your table. **We can accommodate those with food allergies or religious dietary requirements, and there is always a vegetarian option available if requested *in advance*. We are not able to handle requests for low-carb meals, or to have the meat cooked to your specific preference, nor can you request an entirely different entrée.** The hotel staff will not be able to handle special requests made at the dinner. If you have a special dietary requirement, please let us know in advance and reconfirm when you make your seat selection.

Attendance at the Gordon Memorial Award Dinner is a benefit of convention participation and is limited to those who have registered to attend the entire convention and their fully registered guests.
No individual tickets will be sold.