

NAHU REGIONAL LEADERSHIP CONFERENCE

Letter of Acknowledgement, Understanding & Acceptance

REGION: \_\_\_\_\_

RVP Name: \_\_\_\_\_

Host Chapter: \_\_\_\_\_

Event Date: \_\_\_\_\_

We, the undersigned, **acknowledge** the receipt and review of the NAHU Policy and Procedure (P&P) #03-01-F which outlines the two options available for the financing of the Regional Leadership Conference.

We **understand** there are two options available to the Host Chapter as outlined in the P & P.

We **accept** that should our intent be “to handle all responsibilities of the conference with limited assistance from NAHU” (Option 2), all net profits or **losses** derived from the conference will be assumed by our chapter.

**Option Chosen:**

\_\_\_ #1 RVP to use the services and assistance from NAHU National Office, or

\_\_\_ #2 RVP and Host Chapter to handle all responsibilities of the conference with limited assistance from NAHU

\_\_\_\_\_  
RVP Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Host Chapter President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Host Chapter Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
NAHU National Treasurer

\_\_\_\_\_  
Date

*Please return this signed document to Brooke Willson within seven days past Capitol Conference but no less than 90 days before the event.*