

**NATIONAL ASSOCIATION OF HEALTH UNDERWRITERS  
POLICY & PROCEDURES**

<b>POLICY TITLE:</b>	Mailing of Nominations Forms and Instructions to Chapters
<b>CLASSIFICATION:</b>	Nominations
<b>POLICY NUMBER:</b>	98-03-CMT
<b>DEPARTMENT COORDINATOR:</b>	Executive
<b>MOTION:</b>	Steve Selinsky
<b>SECONDED:</b>	Mike Gray
<b>DATE SUBMITTED (INITIAL):</b>	October 1, 1998
<b>APPROVED BY:</b>	Board of Trustees
<b>AMENDED:</b>	June 23, 2007
<b>SUNSET:</b>	2013

**PURPOSE:** Notification to state and local presidents of Nominations process via the NAHU Nominating Form.

**POLICY:** To distribute the NAHU Nominating Form with instructions by October 15th of each year.

**PROCEDURE(S):** Send a cover letter indicating a date set by the Nominations Committee Chair for receipt of all nominations. The following information profile will accompany the form:

1. Profile of NAHU Member's leadership capability
2. Credentials, designations, education and years in business
3. Outline of NAHU State, Local and National positions held and accomplishments
4. Outline of service to other organizations
5. Travel and continued service availability
6. Candidate information survey
7. Statement from Nominee committing to service during the term of office

**FINANICAL IMPACT:** None