

NATIONAL ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES

POLICY TITLE:	Governance Committee Organization & Function
CLASSIFICATION:	Governance
POLICY NUMBER:	95-06-CMT
DEPARTMENT COORDINATOR:	Executive
MOTION:	Mel Schlesinger
DATE APPROVED:	January 19, 1992
AMENDED:	June 24, 2016
APPROVED BY:	Board of Trustees
SUNSET:	2019

PURPOSE: To provide for operational rules for the NAHU Governance Committee to provide perspective and recommendations on issues related to governance of the Association through the NAHU Board of Trustees. The committee will review NAHU bylaws and proposed amendments to those bylaws; NAHU policies and procedures; and other related duties as may be directed by the Board of Trustees.

POLICY: In accordance with the NAHU Bylaws, the Governance Committee is a standing committee of the Association to serve in an advisory capacity for the Board of Trustees and issues related to NAHU and other chapter bylaws.

PROCEDURE(S):

Appointment: The Committee shall be made up of at least four but no more than five members and each NAHU President shall nominate members to the Governance Committee, subject to majority approval of the Board of Trustees, on a rotating two year basis. No member of the Governance Committee can be a current sitting member of the NAHU Board of Trustees. The Committee will fall under the oversight of the NAHU President-Elect and will coordinate its activities with the NAHU Executive Vice President/CEO and NAHU staff as the EVP so designates.

Scope of Work: The NAHU Board of Trustees shall delineate the committee's scope, assignments, and deadline for completion (where applicable). The Governance Committee shall primarily focus on issues of governance improvements for NAHU and work with the NAHU Board of Trustees and the Executive Vice President on issues or topics that come up or are formally assigned to the Governance Committee. The Governance Committee will also be responsible for:

- Periodically reviewing and making recommendations to the Board of Trustees regarding amendments to NAHU bylaws; providing guidance to Board of Trustees and membership regarding proposed bylaws amendments, their integration into existing bylaws, their operational and strategic impact and any possible conflicts with other areas of the bylaws; and review any proposed amendments to NAHU bylaws brought by local or state chapters.

- Conducting comprehensive review of NAHU Policies & Procedures that are sunseting and to propose new P&Ps to provide a structure that suits the association's current and anticipated needs.
- Ensure that amendments to NAHU bylaws are reflected in model chapter bylaws and ensure that they conform with existing procedures and provide a structure that suits the chapters' current and anticipated needs.
- Other assignments as directed by the NAHU Board of Trustees or Executive Committee.

Reporting Procedure: The Governance Committee will prepare a report to the Board of Trustees presenting its findings and recommendations. The Board may seek additional information or work from the committee.

FINANCIAL IMPACT: None